



WILLIAM JAMES COLLEGE

TRAVEL POLICY

The level of risk of contracting the Coronavirus during the COVID-19 public health emergency, varies from state to state. Consistent with Governor Baker's COVID-19 Order No. 45, effective August 1, 2020, all individuals – whether or not residents of Massachusetts – who enter Massachusetts must quarantine for 14 days upon entering (or returning to) Massachusetts and complete an on-line form, unless:

- (1) the person is coming from a state designated by the MA Public Health Commissioner as a COVID-19 lower-risk state and, aside from merely transitory travel as described below, has not been present in any state or jurisdiction not designated as a COVID-19 lower-risk state during the last 14 days; or
- (2) the person has received a negative test result for COVID-19 from a test performed on a sample taken not longer than 72 hours before the person's arrival in Massachusetts and can produce proof of the negative test result on request; or
- (3) the person falls within one of the limited, circumstance-specific exceptions specified below.
 - (a) **Persons in Transit:** any person who passes through Massachusetts only in the course of transit to another place, provided that this exception shall extend only so long as is reasonably required for the person to complete his or her transit, make any necessary airplane, bus, train, or other travel connection, or make use of travel services such as at a highway rest stop.
 - (b) **Persons Commuting for Work or School:** any person who resides within Massachusetts and who must regularly commute to a fixed place of work or school outside of Massachusetts or any person who resides outside of Massachusetts and who must regularly commute to a fixed place of work or school within Massachusetts, provided that in either case, this exception shall extend only to travel between the person's residence and place of work or school.
 - (c) **Patients Receiving Medical Treatment:** any patient who must travel to Massachusetts in order to seek or receive specialized medical care from a physician located in the Commonwealth and persons accompanying and providing needed support to the patient.
 - (d) **Military Personnel:** any person who is required to travel to Massachusetts at the order or directive of a Federal or State military authority.
 - (e) **Persons Performing Critical Infrastructure Services:** any person who enters Massachusetts to perform a critical infrastructure function, provided that this exception shall apply only when such person is actively engaged in performing that function and at all other times a person entering under this exception shall be required to comply with the quarantine requirement unless some other exemption applies. For purposes of this

Order, the term "critical infrastructure function" shall mean work performed by Critical Infrastructure Workers as specified in Version 3.1 of the listing published by the Federal Cybersecurity and Infrastructure Security Agency and dated May 19, 2020.

Students, faculty and staff are required to comply with all applicable federal, state and local requirements related to travel. In addition,

- Faculty and staff are required to limit all business travel to urgent travel where no other alternative is possible. All business travel must be reported at least 14 days in advance to Human Resources to ensure proper compliance with COVID-19 related requirements, including with respect to quarantining after returning from travel.
- Faculty and staff are required to report to the Director of Human Resources any plans for out of state travel at least 14 days in advance of such travel to ensure that appropriate arrangements are made upon return from travel to comply with controlling COVID-19 spread at the College. If the reason for personal travel is an emergency such that 14 days advance notice cannot be provided to the Director of Human Resources, then the individual must report the travel as soon as possible after learning of the need to travel.
- Students, faculty and staff will be required to attest to compliance with MA travel restrictions before entering the building. Failure to provide information reasonably requested by College administration or providing false or misleading information may result in disciplinary action, up to and including termination of employment.