

**Memorandum of Understanding
William James College and Eastern Nazarene College
July 21, 2024**

Eastern Nazarene College and William James College, both institutions of higher education accredited by the New England Commission of Higher Education, agree to enter the following Memorandum of Understanding to enable graduate students currently enrolled at Eastern Nazarene College an opportunity to complete their program of study and to provide for a smooth and seamless transfer to William James College. Both Eastern Nazarene College (ENC) and William James College (WJC) understand that the terms enumerated herein should serve as guidelines to foster student success.

Specifically, Eastern Nazarene College and William James College agree to the following:

1. William James College will offer courses of study toward master's degrees for which it is already approved, in this case, specifically the Master of Arts in Clinical Mental Health Counseling, with a concentration in Couples and Family Therapy.
2. Students from Eastern Nazarene College in their Master of Science in Marriage and Family Therapy will be eligible to participate in this transfer agreement.
3. William James College will waive admission application fees for students applying from Eastern Nazarene College. Students from Eastern Nazarene College will have to fill out a form indicating their intent to transfer their enrollment to William James College by July 31, 2024.
4. William James College will accept students who are in good conduct and academic standing at Eastern Nazarene College as of the date of transfer.
5. Cost of Attendance: William James College will charge Eastern Nazarene College students transferring to William James College the same tuition rate they pay at Eastern Nazarene College (\$565 per credit for 2023-2024). For comparison, WJC's tuition is \$1,305 per credit. They will be charged the WJC student fee rate per semester for 2024-2025 (\$550 for the fall semester; \$550 for the spring semester; \$275 for the summer term). Students from ENC will not be eligible for the Behavioral Health Initiative scholarship (which discounts the tuition from \$1,305 to \$1,000). It should be noted that this only applies to students at ENC who have completed credits there (not newly admitted students who were to start in the fall of 2024). The discount to ENC students will appear in their financial statement as "ENC teach out scholarship."
6. Residency Requirement: Eastern Nazarene College students who transfer to William James College will follow the attendance requirements for the on-campus option for the Clinical Mental Health Counseling MA program.
7. Any Eastern Nazarene College student who fails to apply, be accepted, and matriculate at William James College, attend orientation, and start classes by August 26, 2024, shall be excluded from this MOU.
8. All Eastern Nazarene College students who transfer to William James College and complete their degree will receive a degree from William James College.
9. William James College will evaluate the courses Eastern Nazarene College students have completed to ensure that they are equivalent to WJC courses prior to transferring those courses.



10. Students transferring from Eastern Nazarene College to William James College will have their Eastern Nazarene College transcript attached to the William James College transcript. Their GPA will be calculated based on the courses taken at William James College.
11. William James College shall provide academic support to Eastern Nazarene College students transferring to William James College and shall ensure that Eastern Nazarene College students are able to register for the classes they need or authorize appropriate substitute courses.
12. William James College will conduct a special information session for transferring Eastern Nazarene College students to answer questions, provide advising, and course registration.
13. Eastern Nazarene College will announce it has reached an agreement with William James College and will provide information to students and staff about the existence of this MOU and the information contained in the MOU.
14. Eastern Nazarene College and William James College will provide direct links between their institutional websites, indicating the existence of this MOU.
15. Eastern Nazarene College and William James College will exchange data and documents that will contribute to the maintenance and improvement of these transfer arrangements and promote effective cooperation between the two institutions. Eastern Nazarene College will provide William James College with admissions, grades, field education evaluations and hours, and financial aid data after obtaining appropriate permission from the students involved in compliance with federal, state and local laws.
16. William James College staff will meet with Eastern Nazarene College students and staff to provide information to students about transferring to William James College and work with students and staff on transitioning students to William James College.
17. Eastern Nazarene College students will participate in a college and program orientation at William James College before classes start.
18. The obligations pursuant to this MOU shall terminate when the first of the following obligations have occurred:
 - a. All Eastern Nazarene College students accepted by William James College pursuant to this MOU have either graduated from William James College or failed to be continuously enrolled at William James College; or
 - b. Three years from the date of this MOU.

In WITNESS WHEREOF, the parties have executed this MOU on the date indicated:

Daniel J. Brent

Daniel J. Brent
Vice President of Finance and Operations
William James College

07/22/2024

Date

Timothy Eades

Timothy Eades (Jul 22, 2024 01:05 EDT)

Timothy Eades, Ed.D.
Provost
Eastern Nazarene College

07/22/2024

Date

**APPROVED CURRICULUM SEQUENCE FOR STUDENTS TRANSFERRING
FROM EASTERN NAZARENE COLLEGE – M.S. in MARRIAGE AND FAMILY THERAPY
TO WILLIAM JAMES COLLEGE – M.A. in CLINICAL MENTAL HEALTH COUNSELING
WITH EMPHASIS IN COUPLE AND FAMILY THERAPY
(as of July 21, 2024)**

Please note that this table only considers the transfer of courses this cohort have taken. Other courses that could have been transferred were not taken by this group of students.

It is important to note that our degree is a Master of Arts in Clinical Mental Health Counseling with a concentration/emphasis in Couples and Family Therapy, and it requires 63 credits to be eligible for LMHC and LMFT licensure in Massachusetts and other states. The M.S. in Marriage and Family Therapy program requires 60 credits.

WJC REQUIREMENT	ENC COURSE EQUIVALENT	CREDITS	SEMESTER /YEAR	TRANSFER
CN501 Clinical Skills and Practicum I	No equivalent: we require 2 semesters of practicum	4	Fall 2024	
CC524 Diversity, Difference and Inclusion	Not taken (PS 551)	3	Fall 2024	
PS635 Professional Issues and Ethics	Not taken (PS 522)	3	Fall 2024	
CX510 Theories of Counseling and Psychotherapy	Not taken (PS 531)	3	Fall 2024	
FX510 Introduction to Family Therapy	PS533 MFT: Historical Approaches	3	2023-2024	Transfer if passed with a grade of B or above
CN502 Practicum II	No equivalent: we require 2 semesters of practicum	3	Spring 2025	
CN520 Psychopathology	Not taken (PS571)	3	Spring 2025	
PA535 Psychological Assessment for Counselors	Not taken (PS 562)	3	Spring 2025	

WJC REQUIREMENT	ENC COURSE EQUIVALENT	CREDITS	SEMESTER /YEAR	TRANSFER
FX675 Trauma and the Contemporary Family	No equivalent at ENC	3	Spring 2025	
FX630 Collaborative Therapy with Multistressed Families	PS524 Collaborative and Integrative Approaches	3	2023-2024	Transfer if passed with a grade of B or above
CN515 Substance Use and Addictions Evaluation and Treatment	PS576 Addictions Counseling	3	2023-2024	Transfer if passed with a grade of B or above
CD501 Career Counseling	No equivalent at ENC	3	Summer 2025	
FX680 Collaborative Consultation with Larger Systems	No equivalent at ENC	3	Summer 2025	
GR501 Group Counseling and Psychotherapy	PS595 Group Counseling	3	2023-2024	Transfer if passed with a grade of B or above
CN601 Mental Health Counseling Internship I	We require 2 semesters (fall and spring; minimum 600 hours for 30 weeks)	4	Fall 2025	
FX650 Therapy with Couples	Not taken (PS 532)	3	Fall 2025	
LS659 Lifespan Development	They took the child/adolescent (PS540), but not the adults (PS588)	3	Fall 2025	
RS610 Research and Program Evaluation	PS561 Statistics / Understanding Research Design	3	Summer 2024	Transfer if passed with a grade of B or above
CN602 Mental Health Counseling Internship I	We require 2 semesters (fall and spring; minimum 600 hours for 30 weeks)	4	Spring 2026	
FX690 The Role of Intimacy and Human Sexuality in the Family	No equivalent at ENC	3	Spring 2026	
CN695 Counseling Comprehensive Examination	No equivalent at ENC	PASS/FAIL	Spring 2026	

Potential transfer credits: 15

Remaining credits at WJC: 48

COURSE SEQUENCE AT WILLIAM JAMES COLLEGE

Fall 2024 (semester is 15 weeks and goes from August to December)

CN501 Clinical Skills and Practicum I (clinical seminar 2 hours a week, and field site practicum 2 days per week) – 4 credits

CC524 Diversity, Difference, and Inclusion (instead of ENC PS 551) – 3 credits

PS635 Professional Issues and Ethics (instead of ENC PS 522) – 3 credits

CX510 Theories of Counseling and Psychotherapy (instead of ENC PS 531) – 3 credits

Total: 13 credits

Spring 2025 (semester is 15 weeks and goes from January to May)

CN501 Practicum II (clinical seminar 2 hours a week, and field site practicum 2 days per week) – 3 credits

CN520 Psychopathology (instead of ENC PS 571) – 3 credits

PA535 Psychological Assessment for Counselors (instead of ENC PS 562) – 3 credits

FX675 Trauma and the Contemporary Family (no equivalent at ENC) – 3 credits

Total: 12 credits

Summer 2025 (semester is 7 weeks; classes are held twice a week from mid-May to June 30)

FX680 Collaborative Consultation with Larger Systems (no equivalent at ENC) – 3 credits

CD501 Career Counseling (no equivalent at ENC) – 3 credits

Total: 6 credits

Fall 2025 (semester is 15 weeks and goes from August to December)

CN601 Mental Health Counseling Internship I (clinical seminar 2 hours a week, and field site internship 3 days per week) – 4 credits

FX650 Therapy with Couples (instead of ENC PS 532) – 3 credits

LS659 Lifespan Development (instead of ENC PS588) – 3 credits

Total: 10 credits

Spring 2026 (semester is 15 weeks and goes from January to May)

CN602 Mental Health Counseling Internship II (clinical seminar 2 hours a week, and field site practicum 3 days per week) – 4 credits

FX690 The Role of Intimacy and Human Sexuality in the Family (no equivalent at ENC) – 3 credits

CN695 Counseling Comprehensive Examination – 3 credits

Total: 7 credits

Total credits at WJC: 48

Total transfer from ENC: 15

Total WJC degree credits: 63