

**WILLIAM JAMES COLLEGE**  
**APA-accredited INTERNSHIP CONSORTIUM**  
**SELECTION CRITERIA AND APPLICATION PROCEDURES**  
**2019-2021**

Consortium interns are selected based on review of their academic record, clinical experience, letters of recommendation and a revised AAPI. During the selection process, the William James College Director of Training/Consortium Director will verify the intern candidate's readiness for internship.

When a candidate has been accepted and receives a formal internship offer, the Consortium Director will submit written notification to William James College Field Education office. This notice will list all accepted internship consortium candidates and their designated site.

Preference is given to applicants with a strong interest and commitment to developing multi-cultural competency.

The Consortium application information is also available on the internet at [www.williamjames.edu/consortium](http://www.williamjames.edu/consortium).

**Important Dates**

Application Due Date:	November 1, 2018
Interview Notification Date:	November 23, 2018
Rank Order List Due Date:	January 3, 2019
Match Day:	January 10, 2019

**Selection Criteria**

1. *Academic Record*

Students must have successfully completed foundation courses in: **Theory and Practice, Clinical Diagnosis, Assessment**, a specialized elective in **Rorschach Projective measures**, and **Research prior to the beginning of the internship**; received field supervisors' evaluations indicating successful progress and competency as a practicum student; received an overall Assessment and Planning Conference evaluation indicating that the student has met expected standards academically and clinically successfully; and must successfully complete the WJC Competency Exam prior to the beginning of internship as well.

2. *Clinical Experience*

Student applicants must have successfully completed two years of practicum experience and one year of Advanced Practicum prior to the beginning of the internship. It is preferred that students have some hours in a relevant setting or with a population similar to that of the Consortium site.

Students applying to the Consortium must have experience with the administration and scoring of cognitive, personality and projective tests.

3. *Scholarly Requirement*

During the first year of Consortium, students will be completing their Year IV coursework, including Doctoral Project, Advanced Clinical Seminar in Supervision/Consultation and other courses.

Evidence of professional, organized, and articulate writing skills is preferred.

4. *Diversity/Multicultural Interest/Experience*  
Preference will be given to applicants with a strong interest and commitment to developing multi-cultural competency. Spanish fluency and proficiency is a plus for intern applicants for Edward M. Kennedy Community Health Center and Wediko Children's Services. Students with awareness and sensitivity to their own cultural issues preferred at all sites.
5. *Site Match*  
Intern applicants with evidence of an interest in training and a desire to work in the particular setting or with a similar population as fitting the Consortium site to which one applies are preferred. This can be shown by coursework choices, doctoral project area, and field placements. Previous related experience is preferred by Consortium internship sites.
6. *Letters of Recommendation*  
Interns who are highly recommended, without reservation, in three letters of recommendation from a combination of both academic instructors and clinical supervisors are preferred.
7. *Personal Qualities:* Interns who are team players with a professional demeanor are preferred. Flexibility and an openness to learn are desired.
8. *Citizen Requirements*  
International students are welcome to apply to most Consortium internship sites. However, interns must be a United States Citizen or have a valid green card for the duration of their placement at sites that are funded by federal grants.

### ***Application Procedures for 2019-2021 Internship***

Interested students are asked to submit application materials to the internship site Consortium Coordinators and to the William James College Consortium Director, Dr. Randi Dorn at [randi\\_dorn@williamjames.edu](mailto:randi_dorn@williamjames.edu).

Students can apply to four (4) sites.

### **Application materials are due on November 1, 2018 and should include the following:**

Application materials should be sent together in one PDF file. Please make sure your name is clearly written on each page (each individual essay, sample assessment report, etc.)

1. A detailed cover letter providing information addressing how the site specifically is a good match to your previous experience and future career aspirations. *Candidates should send individualized cover letters to each training track for which you would like to be considered.* Please provide information answering the following question:

“How do you envision this Consortium site will meet your training goals and interests?” Please address site-specific issues and training opportunities.

2. Current resume/CV
3. Three (3) PDF letters of recommendation from persons with direct knowledge of your academic performance and supervised field experience and/or related work experience. NOTE: Two letters should be from clinical supervisors and one from a William James College faculty member.

4. William James College transcript (unofficial copy is acceptable).
5. **500 Word Autobiographical Essay.** There is no “correct” format for this question. Answer the question as if someone had asked you “**Tell me something about yourself.**” It is entirely up to you to decide what information you wish to provide.
6. **500 word description of your theoretical orientation.** Discuss how this influences your approach to case conceptualization and intervention. You may use de-identified case material to illustrate your points if you wish.
7. **500 word description of your experience and training in work with diverse populations.** Your discussion should display explicitly the manner in which multicultural/diversity issues influence your clinical practice and case conceptualization.
8. **500 word description of your research experience and interests.**
9. Individual sample assessment report with de-identified client information which can be from class or a clinical setting.

**All applicants will be notified by November 23, 2018 if they will be interviewed.**

Consortium interns must commit to the two (2) year training track.

The selection committee consists of senior staff at each site. Interview times, format, and questions will be determined by each site. Candidates are encouraged to talk with current interns about their training experiences on an “off the record” basis. Candidates can review previous intern site evaluation forms on MyCampus and in the William James College Field Education Office. Current interns will not be part of the selection committee and will have no selection authority. The Consortium Director will not interview or rank any candidates.

The Consortium Coordinators from each internship track will inform the William James College Consortium Director of their selections.

The internship begins with a mandatory Consortium Internship Orientation (held in mid-August). Depending on the track, on-site training at sites begins in mid-August or early September.

The William James College Internship Consortium adheres to affirmative action policies. People with diverse backgrounds are encouraged to apply.

**Students are asked to submit rank order lists by January 3, 2019.**

**Consortium Match day is January 10, 2019.**