

As mentioned in our previous email, all students must participate in the Academic Program: Ready, Set, Go. Here is the basic information again:

This program has three parts, two of which are mandatory, and one of which is optional.

- 'Ready' – a series of mandatory online videos (about a half dozen videos ranging in length from 5 to 15 minutes), that will be available starting **TODAY: SEE BELOW!!** Students are required to watch these short videos and then take a quiz about their content.
- 'Set' – an optional in-person program we are hosting on August 17th. This optional program is for students who want some extra preparation before starting classes. The program will be about understanding the structure of academic articles, in particular research articles, and will provide strategies for reading and critiquing those articles. The sessions will run from 9:00 to 3:30. If you are interested in registering, please click through [here](#).
- 'Go' – this is the mandatory (for all but MAOP and the BS Completion Program) Academic Boot Camp that has already been made part of your schedule from 9:00 to 1:00 on Friday August 24th as part of Orientation Week.

Today is about giving you access to the 'Ready' mandatory online videos, and access to sign up for anyone interested in the 'Set' option program.

First, below are the links to the Ready videos and Quiz. Please watch all six videos, then take the quiz. The quiz is only 8 questions, and they cover material from all of the videos. Your completion of the quiz will be sent to your academic department chair for confirmation that you completed this requirement.

1. **Introduction:** Begin with this quick introduction to the videos and to the Academic Resource Center at William James College. <https://wjc.ensemblevideo.com/Watch/Welcome2018>
2. **APA Style Basics:** All students at William James are expected to use APA (American Psychological Association) style guidelines when submitting papers, capstone projects and doctoral projects. There is an entire APA Publication Manual (6th edition) that we recommend students purchase but this a brief review of the most basic APA style requirements for formatting, citing and referencing. https://wjc.ensemblevideo.com/Watch/APA_Basics (Approximately 12 minutes)
3. **10 Little Grammar and Usage Points:** There are certain common grammar and word usage errors that students frequently make. This reviews just a few of them. The list is not exhaustive and some may be errors that you do not make, but take just a few minutes to review them. https://wjc.ensemblevideo.com/Watch/Ten_Little_Grammar_Points (Approximately 10 minutes).
4. **Writing As a Graduate Student:** A tour of the basic features that contribute to a well-structured graduate level paper: https://wjc.ensemblevideo.com/Watch/Writing_For_Graduate_School (Approximately 13 minutes running time + a little pause midway to stop and think)
5. **Plagiarism and Paraphrasing:** All students seem to know what plagiarism is but it can be too easy to slip into borrowing others' words, particularly when writing research papers. This video reviews what constitutes plagiarism and a few tip about how to avoid it. https://wjc.ensemblevideo.com/Watch/Plagiarism_and_Paraphrasing (approximately 4 minutes)
6. **Professional Etiquette: 4 Tips for Success:** One of the highlights of a William James education is our commitment to experiential learning. Most students will be out in field within the first weeks of beginning the program. This video reviews a few important tips for presenting and developing your professional identity in the classroom, out in the field, and beyond! <https://wjc.ensemblevideo.com/Watch/Go75Cty6> (approximately 10 minutes)

QUIZ – Mandatory quiz to be taken after watching the six videos listed above.

Second, just in case you missed it above, the link to register for the optional program that happens before Orientation is [here](#).

If you have any questions, please do not hesitate to ask any of us. Also, if you are ever concerned about missing important orientation messages for the general population that are not department specific they can all be found [here](#).

Thanks,

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