

Good morning,

Welcome to William James College from the department of Online and Professional Education!

As you begin your educational journey here at William James College, we want to make sure you are familiar and comfortable with our various technology tools and services. The William James College **Student Technology Orientation course** is an online, self-paced course that will walk you through our various technology systems. It can be completed in one sitting or over time, and in total it should take no more than 30 minutes to complete. We recommend completing the course before the first day of class.

The Student Technology Orientation course is housed in our learning management system, **Canvas**, which is also the place that your academic course pages will reside, closer to the start of the semester.

To access the Student Technology Orientation Course please click the link below:

<https://canvas.williamjames.edu/enroll/HXFMTY>

Instructions:

1. Upon clicking the link above you will first be directed to **WJC's One Login** page. Please login with your WJC username (firstname_lastname) and password.
IMPORTANT: If you have not yet activated your school email account, you will need to do that first! If you haven't received instructions on how to activate, please contact support@williamjames.edu ASAP!
2. After logging in, click the **Enroll in Course** button.
3. Click the **Go to Course** button.
4. **Begin the course!**

If you are unable to complete the course in one sitting, you can return at any time by going to the [WJC One Login](#) page and selecting Canvas from the list. This course will always appear in your Canvas Dashboard. If you have any questions about the Student Technology Orientation course, please contact Caroline Foley, Instructional Technologist at caroline_foley@williamjames.edu. If you have questions about your schedule, enrollment, or general school related questions, please contact your department chair, or advisor.

Have a great semester!

Warmly,

Jenny Hopf & Caroline Foley

Jenny Hopf, M.Ed.

Director of Online and Professional Education

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